1. **Put each verb in brackets into a suitable active or passive verb form.**

Dear Mrs Patel,

We are delighted to inform you that you 1) *have been selected* (select) for a free holiday. According to our information, you 2) … (answer) a telephone survey last month, as a result of which your name 3) … (enter) in the holiday draw. Now our computer 4) … (choose) your name, so you and your family 5)

… (invite) to spend a week in a European destination of your choice. This offer

6) … (make) on the condition that you attend a special promotions day with other lucky families in your region who 7) … (offer) a similar deal. You 8) … (ask) to attend on any Saturday next month at the Royal Hotel, Manchester. If you 9) … (interest) in attending and taking up this offer, please 10) … (detach) the slip below and return it to us as soon as possible.

1. **Underline the correct word in each sentence.**

1. The busy shopping street was thronged *by/with* people.

2. The emergency exit was concealed *by/from* a red curtain.

3. The price of excursions is included *in/with* the cost of the holiday.

4. All through January, the fields were covered *by/from* snow.

5. The room was crammed *by/with* furniture of all descriptions.

6. Two of the climbers were injured *by/with* falling rocks.

7. The island is inhabited *by/from* people of mainly Chinese origin.

8. The bank was quickly surrounded *from/with* armed police.

9. The window had been smashed *from/with* a hammer taken from the shed.

10. The stadium was packed *from/with* cheering fans.

**206. Complete each sentence with a suitable preposition.**

1. The tree had been decorated *with* coloured balls.
2. The answers have been included… the book.
3. After the rugby match, Jim’s shorts were covered… mud.
4. The victim was struck from behind… a heavy object.
5. The house was built… money that David borrowed from the bank.
6. The cat narrowly escaped being run over… a car.
7. When the accident happened, Sue was struck… flying glass.
8. The turkey was stuffed… chestnuts, and was very tasty.
9. No one knew that Peter had been involved… the investigation.
10. When I left the casino, my pockets were crammed…money.

**207. Rewrite each sentence so that it ends with the word underlined.**

1. Another company has taken over our company.

*Our company has been taken over.*

1. We are dealing with your complaint.
2. We have not accounted for all the missing passengers.
3. Someone had tampered with the lock of the front door.
4. We don’t know how they disposed of the body.
5. I must insist that you keep to the rules.
6. We are looking into this allegation.
7. We will frown upon any attempts to cheat in the exam.
8. The youngest student complained that people were picking on him.
9. Ann was well provided for in her husband’s will.

**208. Put the verbs in brackets into the correct passive form.**

Last week a new leisure centre 1) ...was opened... (open) in the town of Halden. The centre 2) … (believe) to be the largest in Europe and it 3) … (hope) that it 4) … (visit) by over 40,000 people a month. The centre 5) … (plan) for over ten years, but it 6) … (only/make) possible by a large govern- ment grant. Unfortunately, it 7) … (not/finish) yet, but it 8) … (think) that it 9)… (complete) by next month. The centre includes an Olympic-size swimming pool and fifty tennis courts which 10) … (can/book) by phone. The gym 11) … (claim) to be the most modern in the country. The equipment 12) … (buy) in Germany and training 13) … (provide) by five top instructors. Entrance fees are cheap because half the cost 14) … (pay) by the local council, so many local people will be able to afford them.

**209. Rewrite the following passage in the passive.**

My parents own the best restaurant in our town. Last weekend my father dismissed the head waiter as he had stolen some stock from the cellar. My fa- ther is going to hire a new waiter as he is doing all the work by himself at the moment. He asked me to help serve the food. However, I mixed up all the or- ders and the customers made several complaints. I'm sure my father will never ask me to help him again!

**210. Use the active or the passive in any appropriate form of the verbs in brackets.**

1. Although the cheetah is the fastest animal in the world, it is in danger of becoming extinct if it continues ...*to be killed*... (kill) for its skin.
2. The children… (frighten) by the story. It was about ghosts, witches and evil spirits.
3. Derek crashed his mother’s car, and now they can’t go on holiday. It… (cannot/repair) quickly, because the front end… (knock) into the wheel, making it unmovable.
4. Yesterday we had a surprise party for Albert's birthday. While Mary… (take) him to a show, we … (gather) at his apartment. When they.. (return) home, Albert was surprised to see us all there.
5. The scandal is certain… (report) in all the newspapers. The president… (have) a difficult year.
6. Joan is an example of someone who can beat the odds. In 1980, she… (tell) she had six months to live because she had cancer. After exercise, dieting and positive thinking she… (recently/inform) that she .. (beat) the disease.
7. This newspaper… (publish) by an Italian company. It… (always/have) interesting stories.
8. Rice… (grow) in this area for hundreds of years, but now the govern- ment… (try) to find an alternative crop because rice … (not/make) much profit last year.
9. My shoes… (make) in Italy, but I… (buy) them in France last May.
10. The Queen… (not/see) since last July. The newspapers… (say) that she is sick, but most people … (not/believe) it.

**211. Rewrite the following passage in the passive.**

The Government made an important decision last night. They will ban all cars from the centre of town as pollution is seriously affecting people’s health. They will allow only bicycles and buses to enter the town centre. They are mak- ing plans for a new environmental police force. After all, they must do some- thing before it’s too late.

**212. Rewrite the following sentences in the passive:**

1. Police use trained dogs to find drugs.
2. Nurses give the patients their medicine every morning.
3. A lifeguard rescued the drowning boy.
4. An electrician is repairing our water heater.
5. A defence lawyer will represent you.
6. They clean the rooms daily.
7. Customs officers searched her suitcases.
8. Hijackers were holding the plane passengers hostage.
9. A gas leak had caused the explosion.
10. An eyewitness gave the police a full report.
11. The government has increased the tax on cigarettes.
12. They are going to launch the product in May.

**213. Rewrite the following passage in the passive.**

James Fitt witnessed a horrific plane crash last night. The fire brigade fought the wreckage fire while ambulance men rescued surviving passengers. Ambulances took all the survivors to hospital. No one knows yet what caused the plane to crash. Newspaper and TV reporters have already interviewed many of the survivors. The Civil Aviation Authority has launched a full investigation. They say that someone may have put a bomb on board the aircraft. They hope that the aircraft’s “black box” will provide the vital information but they ha- ven’t found it yet. They are continuing the search.